



COMMUNITY SERVICES

City of New Haven
165 Church Street
New Haven, CT 06510

New Haven



2003

John DeStefano, Jr.

Mayor

Kica Matos
Administrator

NEW HAVEN'S ELM CITY RESIDENT CARDS - FACT SHEET

In the summer of 2007 the City of New Haven will be offering a multi-purpose municipal identification card to all New Haven residents, regardless of age or immigration status. The lack of acceptable forms of identification currently prevents many city residents from participating in local commerce or other forms of civic engagement (e.g. obtaining a library card or opening a bank account). A municipal I.D. card will enable them to do so. The populations that will likely benefit the most from this identification are young children, elderly citizens, students and immigrants (both documented and undocumented).

No state or federal law bars a municipality, such as New Haven, from issuing its own identification cards to any resident who might wish to have one, regardless of the person's immigration status. Some CT cities issue what they call a city identification card to their employees, while other cities nationwide issue other kinds of identification cards (e.g. for residential parking permits or the use of municipal parks).

There are several sound policy reasons for doing this, including the following:

1. Public Safety:

Providing residents who otherwise have no proof of ID with a municipal identification card will help overcome reluctance to report crimes they may suffer or witness and also provide identification to law enforcement and other officers if required. In addition, an identification card will make it easier for people to open bank accounts to store their money in a secure place rather than having it on their person. For parents with young children, identification cards for children will aid in locating them in case they are lost while traveling (the identification card will offer parents the option of including emergency contact information). Similarly, the card will also benefit elderly residents who may no longer have a driver's license or other form of identification but need proof in order to access services.

NEW HAVEN IT ALL HAPPENS HERE

Phone (203) 946-7909 Fax (203) 946-7908 Tty/tdd/it (203) 946-8582

2. Improving Access to Facilities and Services

Many citizens want to become active participants in the community but are often unable to avail themselves of simple services, such as the use of a library or gaining access to parks, public beaches or other public facilities because they lack a valid form of identification. With a municipal identification card, all of New Haven's residents will be able to participate more fully and become an integral part of the life of the community.

In addition to serving as an identification card, the Elm City Resident Card will have multiple uses, including 1) serving as a library card; 2) providing access to municipal services and sites including the public beach (free), the golf course (resident discount) the city dump; 3) offering a *Parcxmart* debit card component, which allows the user to load up to \$150 to the card to be used to pay for parking meters and for goods and services at approximately 50 participating stores.

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General Order

NEW HAVEN DEPARTMENT OF POLICE SERVICE

GENERAL ORDER 06-2

RE: DISCLOSURE OF STATUS INFORMATION: POLICIES AND PROCEDURES

I. PURPOSE

The purpose of this General Order is to establish New Haven Police Department policy and procedures concerning citizenship status, enforcement of federal immigration laws and the disclosure of confidential information.

II. IMMIGRATION STATUS

A. General

The City of New Haven is home to a diverse population. Many of its residents have emigrated here from other countries, and some are not citizens of the United States. The City and the Police Department are committed to promoting the safety and providing proactive community policing services to *all* who live here. Residents should know that they are encouraged to seek and obtain police assistance and protection regardless of their immigration status.

The department relies upon the cooperation of all persons, both documented citizens and those without documentation status, to achieve our goals of protecting life and property, preventing crime and resolving problems. Assistance from immigrant populations is especially important when an immigrant, whether documented or not, is the victim of or witness to a crime. These persons must feel comfortable in coming forward with information and in filing reports. Their cooperation is needed to prevent and solve crimes and maintain public order, safety and security in the entire community. One of our most important goals is to enhance our relationship with the immigrant community, as well as to establish new and ongoing partnerships consistent with our community policing philosophy.

B. Policy

The limited resources of the city; the complexity of immigration laws; limitations on authorities; risk of civil liability for immigration and enforcement activities; and the clear need to foster the trust and cooperation from the public, including members of immigrant communities are all factors that were taken into account when formulating this policy. A community member's potential status as an undocumented immigrant has no relation to the mission or goals of the New Haven Police Department.

General Order 06-2

Disclosure of Status Information: Policies and Procedures

C. Procedures

1. Police officers shall not inquire about a person's immigration status unless investigating criminal activity.
2. It shall be the policy of the department not to inquire about the immigration status of crime victims, witnesses, or others who call or approach the police seeking assistance.
3. Officers and other members of the New Haven Police Department shall continue to cooperate with federal authorities in investigating and apprehending illegal immigrants suspected of criminal activity.
4. No person shall be detained solely on the belief that he or she is not present legally in the United States, or that he or she has committed a civil immigration violation. There is no general obligation for a police officer to contact U.S. Immigration and Customs Enforcement (ICE) regarding any person, unless that person is arrested on a criminal charge.
5. Officers shall not make arrests based on administrative warrants for arrest or removal entered by ICE into the FBI's National Crime Information Center (NCIC) database, including administrative immigration warrants for persons with outstanding removal, deportation or exclusion orders. Enforcement of the civil provisions of U.S. immigration law is the responsibility of federal immigration officials.
6. The New Haven Police Department shall conduct all necessary training and education to ensure that its officers are knowledgeable about all provisions contained in this General Order. Referrals to medical or social service agencies will be made to undocumented immigrants in the same manner they are made to all other community members.

Nothing in this general order shall be construed to prohibit any officer or employee from cooperating with federal immigration authorities as required by law.

III. CONFIDENTIAL INFORMATION

A. Definition

As used herein, "confidential information" means any information obtained and maintained by the department relating to an individual's sexual orientation, status as a victim of domestic violence, status as a victim of sexual assault, status as a crime witness, recipient of public assistance, or immigration status, and shall include all information contained in any person's income tax or other financial records, including but not limited to Social Security numbers.

General Order 06-2
Disclosure of Status Information: Policies and Procedures

B. Disclosure

Obtaining pertinent information may in some cases be difficult or impossible if some expectation of confidentiality is not preserved, and preserving confidentiality in turn requires that the department regulate the use of such information by its employees.

In furtherance of this policy, confidential information relating to immigration status or other personal or private attributes should be disclosed only as provided herein. No department officer or employee shall disclose confidential information unless such disclosure:

- a. Has been authorized in writing by the individual to whom the information pertains, or by the parent or guardian of same if the individual is a minor or not legally competent; or
- b. Is required by law; or,
- c. Is relevant to another City officer or employee and is necessary to fulfill the purpose or achieve the mission of any City agency; or,
- d. Is necessary to apprehend an individual suspected of engaging in criminal activity other than mere status as an undocumented immigrant; or
- e. Is necessary in furtherance of a criminal investigation of potential terrorism.

Any city officer or employee with a question relating to the disclosure of confidential information under this general order shall consult with his or her supervisor.

PER ORDER OF:

DISTRIBUTION: All Personnel

FRANCISCO ORTIZ, JR.
CHIEF OF POLICE

DISTRIBUTED: 12/12/06 via paycheck

EFFECTIVE: Upon Receipt

References:

- M.C.C. Immigration Committee Recommendations For Enforcement of Immigration Laws by Local Police Agencies (adopted by Major Cities Chiefs, June 2006)
- Issue in Brief: Immigration Law Enforcement by State and Local Police (National Immigration Forum, January 2006)
- The IACP Policing Document on the Role of State, Local and Tribal Police in Enforcing Immigration Laws (International Association of Chiefs of Police)



City of New Haven

Signature

Resolution: LM-07-0171

165 Church Street
New Haven, CT 06510
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File Number: LM-07-0171

RESOLUTION OF THE BOARD OF ALDERMEN, CITY OF NEW HAVEN, APPROVING THE NOTICE OF INTENT FOR THE CITY OF NEW HAVEN COMMUNITY SERVICES ADMINISTRATION TO APPLY FOR AND ACCEPT FIRST CITY FUND CORPORATION (FCFC) FUNDS IN THE AMOUNT OF \$250,359.00 TO IMPLEMENT A NEW HAVEN MUNICIPAL IDENTIFICATION CARD PROGRAM.

WHEREAS, The City of New Haven Community Service Administration is applying for funds to the First City Fund Corporation (FCFC) to assist in its efforts to implement a City of New Haven Municipal Identification Card Program, and

WHEREAS, The New Haven Municipal Identification Card Program, will be voluntary and provide a multi purpose city-issued identification card, which will have broad based appeal and acceptance;

WHEREAS, The City of New Haven Community Services Administration intends to provide a multipurpose city-issued identification card, to New Haven residents, who may be without an official government-issued identification, and therefore cannot take advantage of City Governmental Services, have difficulty accessing mainstream financial institutions, and raise public safety concerns for the city, and

NOW, THEREFORE BE IT RESOLVED by the New Haven Board of Aldermen that the City's application for and receipt of funds from the First City Fund Corporation (FCFC), as herein above described is approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute said application for funding in the amount of \$250,359.00 between May 15, 2007 and May 14, 2008 and any revisions, amendments or modifications to said contract.

BE IT FURTHER RESOLVED that in the event that the Municipal ID program uses all of the funds available to it, no City of New Haven General Fund money shall be used for this program and the program will be suspended until such time as non City of New Haven General Fund money is made available.

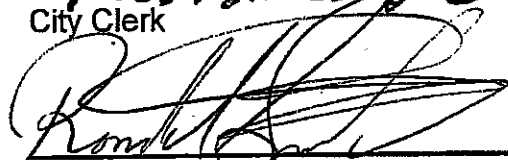
BE IT FURTHER RESOLVED that persons hired, and paid from funds, for this program be notified in writing, and sign a receipt that they have been notified, prior to being hired, that upon loss of funding for this program they will no longer be employed by the city of New Haven.

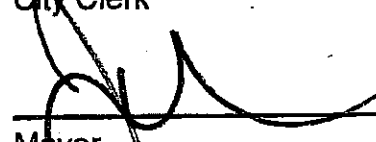
BE IT FURTHER RESOLVED that the Community Services Administration provide a

File Number: LM-07-0171

quarterly report on the progress of this program to the Board of Aldermen.

Attest  Date 5-21-07
City Clerk

Signed  Date 5-21-07
City Clerk

Signed  Date 6/20/07
Mayor

Alternate Signature 1 _____ Date _____

Alternate Signature 2 _____ Date _____